

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR'S
May 26, 2021

CALL TO ORDER: Vice President Alexander called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 9:59 a.m.

ROLL CALL:

Directors Present: Thomas Alexander, Richard Gerlack, Michael Manna and Larry Moore
Director Absent: David Duke
Staff Present: Fire Chief Darin Downey, District Secretary Diana Tidwell

MINUTES: On motion of Moore, seconded by Manna, the minutes of the regular meeting on April 28, 2021, were approved as received.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending April 30, 2021, which included reviewing the District's bills and employee costs, found them to be in order. On motion of Gerlack, seconded by Moore, expenditures totaling \$534,765.16 were approved. Motion carried unanimously.

JUNE INVOICE COMMITTEE: Directors Moore and Alexander will serve on the Invoice Committee reviewing June 16, 2021, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

FIRE CHIEF'S REPORT:

A. Alarm & Fire Prevention Report:

Chief Downey reviewed the Operations and Fire Prevention Report, and each board member received a copy. Alarm reports show 157 calls for the month of March bringing the year-to-date total to 623, an increase of 74 from the prior year. There were 9 fire inspections completed during the month of April.

B. Thornton Fire District:

Chief Downey welcomed Thornton Fire District Board of Directors member Stokes to the meeting. Chief Downey advised after Board of Directors were approached by Thornton Fire Board of Directors requesting operation and administrative oversight from Woodbridge Fire District after resignation of Thornton Fire Districts Chief. The Board of Directors agreed to help oversee operations until further notice. Woodbridge Fire District attended Thornton Fire District Board of Directors meeting and agreed to provide overhead and invoice Thornton Fire District approximately \$5000 monthly. Thornton Fire District also issued a credit card for incidental expenses. Captain Brian Bernier has been temporarily assigned as a liaison between the two Districts and a succession plan for Thornton Fire District will be available at next Board of Directors regular meeting.

C. Ad Hoc Committee Update:

Chief Downey advised the Ad Hoc Committee met for the first-time last week and completed a draft 2-year expenditure plan for review by the Board of Directors which meets the needs of the District.

D. Measure U Draft – 2 Year Plan:

Chief Downey presented each Board of Directors member with a draft of the 2-year Measure U expenditure plan and advised a final is necessary to complete the Fiscal Year 2021-2022 Preliminary Budget. The Board of Directors can review and accept the 2-year plan at the next meeting or approve the action items as they are placed on the agenda. The Assistant Chief position will need to be discussed in closed session for contract negotiations at next meeting prior to approval.

CORRESPONDENCE:

A. None

ACTION ITEMS:

A. APPROVE GASB 75 REPOORT:

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On Motion of Moore, seconded by Manna, the annual GASB 75 was approved. All ayes.
Motion carried unanimously.

- B. APPROVE RESOLUTION 21-4 – PROPOSITION 4 APPROPRIATION LIMIT:
On motion of Gerlack, seconded by Moore, Resolution 21-4 Proposition 4 Appropriation Spending Limit approved. All ayes. Motion Carried unanimously.
- C. APPROVE BOAT 71 STARBOARD ENGINE REBUILD:
Chief Downey asked that the Boat 71 Starboard Engine Rebuild be tabled until the next Board of Directors meeting.
- D. APPROVE PURCHASE OF NEW POSI CHECK MACHINE:
On motion of Gerlack, seconded by Moore, purchase of new Posi Check Machine for \$10,000 with a 60-day net on order approved. All ayes. Motion Carried unanimously.

BUSINESS NOT ON AGENDA FROM PUBLIC: None

CLOSED SESSION:

- A. Liability claims/Workers' Compensation claims/Medical Malpractice claims (Government Code §54956.95)
The meeting convened into closed session at 11:17 a.m.
The meeting reconvened into open session at 11:38 a.m. with no action from the Board of Directors.

BOARD COMMENTS: Director Manna advised he received a call from a young man looking to get into the Fire Service and asked who to forward the young man too. Chief Downey advised Director Manna to give the young man Lieutenant Eric Edwards contact information for assistance.

ADJOURNMENT: On motion of Director Gerlack, the Board of Directors meeting was adjourned at 11:45 a.m. Seconded by Moore. Motion carried unanimously.

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ATTEST:

DIANA TIDWELL, District Board Secretary